

Roles	Description	Current Leaders & Needs
Committee Chair	<ul style="list-style-type: none"> Chartered Organization liaison. Supervises Pack Committee (meetings, calendar, re-chartering & Pack expenditures). Registers Scouts and leaders. Schedules facility use. Maintains strong relationship with Boy Scout Troop. <p style="text-align: center;">2-3 Hours Per Month</p>	Committee Chair: <u>Tom Concolio</u> Asst Committee Chair: Renee Concolio Leaving: Karen Brienza
Unit Commissioner	<ul style="list-style-type: none"> Attends District Roundtable and meets with District Commissioner. Helps District Event Coordinator and Indoor/Outdoor Event Chairs. <p style="text-align: center;">2 Hours Per Month</p>	John Harper Assistant: Kaliappa Ragunathan
District Event Coordinator	<ul style="list-style-type: none"> Promotes and manages sign-ups for district events. <p style="text-align: center;">2 Hours Per Event</p>	Coordinator: Mike Hoffner
Committee Secretary	<ul style="list-style-type: none"> Maintains up-to-date information about Pack membership, events, leadership and attendance. <p style="text-align: center;">1.5 Hours Per Month</p>	John Harper
Committee Treasurer	<ul style="list-style-type: none"> Maintains Pack's banking and Scout camp accounts. Approves budget expenditures Keeps up-to-date financial records Reports Pack's financial condition to Pack Committee. <p style="text-align: center;">3 Hours Per Month</p>	Treasurer: Patty Coholich 2 nd Assistant: <u>needed</u> Leaving: Marianne Purnell (Leaving next year)
CubMaster	<ul style="list-style-type: none"> Organizes, plans and executes Pack meetings and events. <p style="text-align: center;">2-3 Hours Per Month</p>	Cub Master: Vince Kuzniewski 2 nd Asst CubMaster: Jim Anderson 3 rd Leaving Jim Vasil
Pack Trainer	<ul style="list-style-type: none"> Helps new leaders with training. Reviews and maintains training records. <p style="text-align: center;">30 Minutes Per Month</p>	Rege Colwell Assistant: Larry McCutchan
Uniform Coordinator	<ul style="list-style-type: none"> Manages uniform and book orders. Assists with registration day. <p style="text-align: center;">4-5 Hours In September</p>	Larry McCutchan
Fundraiser Coordinator (Popcorn Kernel)	<ul style="list-style-type: none"> BSA Council popcorn sale liaison. Distributes information to Pack. Tallies and submits Pack order. Organizes pickup and distribution of orders with den help. <p style="text-align: center;">6-8 Hours In September/October</p>	Dan Chantz Assistant: Kristen Kerr

Scouting for Food Coordinator	<ul style="list-style-type: none"> Organizes and manages the service events (April). <p>2-3 Hours Before & During Event</p>	Coordinator: Gabe Andrews
Pack Chaplain (Religious Emblem Coordinator)	<ul style="list-style-type: none"> Maintains records of religious emblems available for each faith. Distributes individual religious emblem materials. Helps complete religious emblems. Coordinates Scout Sunday observance with Boy Scout Troop. <p>20 Minutes Per Month</p>	Coordinator: Lisa Ference
Advancement Chair	<ul style="list-style-type: none"> Plans and executes advancement recognition. Collects and records den advancement reports. Purchases awards and arranges advancement ceremonies. Coordinates with appropriate Boy Scout Troop(s) and oversees Webelos cross-over (March) <p>1 Hour Per Month</p>	Jim Vasil (Leaving next year) Assistant: Anna Kuhn
Den Leader(s)	<ul style="list-style-type: none"> Carry out the Pack program in the Den Participate in Pack Meetings, train and utilize den chiefs, maintain good relationships with den families <p>4-5 Hours Per Month</p>	At least two adults per den serve either as Den Leader and Asst Den Leader(s) or as Co-Den Leaders.
Outdoor Activity Chair	<ul style="list-style-type: none"> Attends monthly Pack Committee Meetings Assists event coordinators, and obtains approval for expenses from Pack Committee. Keeps in touch with Japeechen District for camp news. <p>1-2 Hours Per Month</p>	Chairman: <u>needed</u>
Breakfast in the Park Coordinator	<ul style="list-style-type: none"> Determines location, date & time. Promotes during registration and Pack events. Coordinates volunteers. <p>1-2 Hours Before Event</p>	Coordinator: Nate Simon Assistant: Melissa/Frank Cambest
Day Camp Coordinator	<ul style="list-style-type: none"> Promotes summer camp at Pack Meetings. Collects and submits registrations and payments for camp. Assists parents in preparing for camp, ensuring all forms are complete. Schedules chaperones. <p>5-6 Hours Before Event</p>	June Gravitte Asst Coordinator: Brittney Hurst
Summer Camp Coordinator (Heritage)	<ul style="list-style-type: none"> Promotes resident camps at Pack Meetings. Collects registrations and payments for camp. Assists families in preparing for camp. Ensures all forms are complete and submitted. <p>5-6 Hours Before Event</p>	Coordinator: Heather Bigatel Asst Coordinator: Laura Moser

Indoor Activity Chair	<ul style="list-style-type: none"> • <i>Attends monthly Pack Committee Meetings</i> • <i>Assists event coordinators,</i> • <i>Obtains approval for expenses from Pack Committee.</i> • <i>Keeps in touch with Japeecheen District for event news.</i> <p style="text-align: center;">1-2 Hours Per Month</p>	Coordinator: <u>needed</u>
Bowling Event Coordinator	<ul style="list-style-type: none"> • <i>Determines event night.</i> • <i>Obtains location and permission for event.</i> • <i>Publishes event news to Pack and Dens.</i> • <i>Register participants.</i> <p style="text-align: center;">1-3 Hours Before</p>	Coordinator: Keith Gmiter Assistant: Mike Lambert
Pack Overnighter Coordinator	<ul style="list-style-type: none"> • <i>Determines event night.</i> • <i>Obtains location and permission for event.</i> • <i>Publishes event news to Pack and Dens.</i> • <i>Register participants.</i> <p style="text-align: center;">1-3 Hours Before</p>	Coordinator: Nate Simon Assistant: Tom Ferguson
Blue & Gold Dinner Committee	<ul style="list-style-type: none"> • <i>Works with Pack Committee to set event theme and budget.</i> • <i>Recruits and oversees planning (with one representative from each den) and decorating committees.</i> • <i>Plans hall arrangements, food service, entertainment and program.</i> • <i>Solicits, by way of each den's leaders, each family's volunteer duty (set-up, food service, or clean-up) for event day.</i> <p style="text-align: center;">2-4 Hours Before Event</p>	Coordinator: Anna Kuhn 3 Asst Coordinators: <ul style="list-style-type: none"> • Ellen Bollinger • Jen Colwell • Heather Bigatel Volunteers: Every Pack family assists with one job on event day.
Pinewood Derby Committee	<ul style="list-style-type: none"> • <i>Knows the race rules. Distributes rules to each Scout with car kit (in December).</i> • <i>Recruits volunteers to assist in running the race. Sets-up event track.</i> • <i>Runs car registration and regulation weigh-in at Friday Pack Meeting.</i> • <i>Organizes and runs races on Pinewood Derby day.</i> <p style="text-align: center;">2-4 Hours Before Event</p>	Race Coordinator: Ed Prem Track Coordinator: Dave Brienza Assistants: <ul style="list-style-type: none"> • Jim Anderson • Joe Baker